

## LISTINGS AGREEMENT

*Please read, fillout and Fax back to 203-301-0250.*

This agreement must be signed by an authorized officer of the company, and returned to JAXFAX Travel Marketing Magazine prior to the running of any listings. Please Fax or mail us your business card to 52 West Main Street, Milford CT 06460.

**The first month that you advertise**, we require payment in advance. We may extend credit in following months based on your credit information.

**Listing are billed on the 15th of every month.** The terms of payment are net 15 days. If an invoice for the September issue (for example) is billed on August 15th, payment must be received by August 30th. All past due balances are charged a late fee of 1.5% per month. Past due accounts may have their credit suspended at any time.

**Listings proofs are mailed during the first week of every month** with a deadline for the next issue, normally between the 20th and 25th of the month. To make any changes, additions, or deletions make sure your fax or email is received in our office by the deadline.

**Listings will be run until your order to cancel is received** in the office prior to the upcoming deadline date. To guarantee your cancellation, please either fax us at (203) 301-0250 and call to confirm receipt, or mail us the notice to cancel via certified mail. Your instructions to cancel will be effective with the first deadline after we receive your order.

**Agreement:** I have read, understand and will abide by the above listings conditions. I understand that I have the opportunity to cancel my listings for the next and all following issues if I comply with the above and make sure my request is received by the deadline. If my request is received after the deadline I understand that the cancellation will take effect with the next issue and I agree to pay for the current listings that are run. I certify that I have the authority to sign this agreement on behalf of the company named below:

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_